

**MINUTES OF REGULAR MEETING**  
**OF**  
**OLD SIXTH WARD REDEVELOPMENT AUTHORITY**

August 8, 2012

The Board of Directors (the “Board”) of Old Sixth Ward Redevelopment Authority (the “Authority”), convened in regular session, open to the public, on the 8th day of August 2012, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Claude Anello	Chair
Steve Kirkland	Vice Chair
Larissa Lindsay	Secretary
Cynthia Card	Assistant Secretary
Patricia Garza	Director
Monica Savino	Director
Alice Valdez	Director
Ann Guercio	Director

and all of said persons were present except Directors Kirkland, Savino and Guercio, thus constituting a quorum.

Also present were: Clark Lord and Debbie Russell of Bracewell & Giuliani, LLP; Ralph De Leon of the City of Houston; Blake McGregor of Edminster Hinshaw Russ & Associates (“EHRA”); and Melissa Morton of The Morton Accounting Services.

**DETERMINE QUORUM; CALL TO ORDER**

Director Anello noted that a quorum was present and called the meeting to order.

**APPROVE MINUTES**

The Board considered approving the minutes of June 13, 2012. Following discussion, upon a motion made by Director Card and seconded by Director Anello, the Board voted unanimously to approve the minutes of June 13, 2012.

**FINANCIAL REPORT**

Ms. Morton presented the financial report, including the profit and loss budget to actual, balance sheet, unpaid bills detail, general operating fund, and profit and loss detail reports. A copy of the financial report is attached to these minutes.

Following discussion on the financial report, upon a motion made by Director Anello and seconded by Director Card, the Board voted to approve the financial report, including the payment of invoices, unanimously.

**ENGINEERING SERVICES, PLANS, WORK ORDERS AND CHANGE ORDERS RELATED TO INFRASTRUCTURE IMPROVEMENTS IN THE OLD SIXTH WARD**

Mr. McGregor presented the engineer's report, a copy of which is attached to these minutes.

Design, construction and installation of entry monument signage

Mr. McGregor reported that Neon Electric Corporation ("NEC") should have the signage installed by the end of August.

Mr. McGregor next presented and recommended for payment Pay Request No. 1 to NEC in the amount of \$20,358.00. The Board discussed some of the concrete signs that are damaged in the area. Mr. McGregor stated that the mold to make the signs is fragile and may become unusable in the future. He requested that the Board authorize a change order to the NEC contract to allow for the replacement of any damaged sign and to authorize the fabrication of eight to ten blank concrete street sign posts for future use.

After discussion, Director Lindsay moved that the Board approve the pay request as presented and to approve a change order to the NEC contract to allow for the replacement of the damaged signs and for the fabrication of additional signs for future use. Director Valdez seconded the motion and it passed by unanimous vote.

Substitute sanitary sewer service and sidewalk improvements Phase 2A

Mr. McGregor reported on the status of the contract for Phase 2 A and stated that it is substantially complete. He noted that the ADA inspection is scheduled for August 9, 2012. Mr. McGregor then presented and recommended for approval Change Order No. 1/Final Quantity Adjustment in connection with the contract.

After discussion, Director Lindsay moved that the Board approve the change order/final quantity adjustment as presented. Director Valdez seconded the motion and it passed by unanimous vote.

Mr. McGregor presented and recommended for payment Pay Request No. 7 to Millis Development & Construction in the amount of \$76,000.68. He stated that the project should be complete by the end of August.

After discussion, Director Lindsay moved that the Board approve the pay request as presented. Director Valdez seconded the motion and it passed by unanimous vote.

Connections from private sanitary sewers to the public sanitary sewers Phase 1B

Mr. McGregor next reported that the construction of the private sanitary sewer connections to the public sanitary sewers in Phase 1B has been bid and a contractor selected. He noted that the contracts will be executed once the Interlocal Agreement with the City of Houston has been executed.

Connections from private sanitary sewers to the public sanitary sewers Phase 2B

Mr. McGregor then reported that EHRA has collected 68 Right of Entry forms from the 84 properties included in Phase 2B. He stated that a topographic survey has been conducted on each of the properties from which an executed form has been received. Mr. McGregor noted that they will continue to try and contact the remaining property owners.

**FUNDING AGREEMENT WITH THE CITY OF HOUSTON**

Mr. Lord reported on the status of the Funding Agreement with the City of Houston relating to the private portion of the alternate sanitary sewer work. After discussion, Director Card moved that the Board approve the Funding Agreement as presented. Director Lindsay seconded the motion and it carried unanimously.

**FOUNDER'S PLAQUE**

The Board discussed the timing for presenting the plaque commemorating the founders of the neighborhood. Director Card presented a draft of the plaque for the Board's review. Director Lindsay suggested that Bill Gay's name also be added to the plaque based on his contributions to the neighborhood. The Board discussed obtaining other proposals and requested that the engineer contact NEC for a proposal for same. After discussion, Director Anello moved that the Board approve a change order to the contract with NEC not to exceed \$1500 for fabrication of a plaque commemorating the founders of the neighborhood. Director Card seconded the motion and it carried unanimously.

**PROPOSAL FROM BETTER HOUSTON**

Director Anello stated that he had not received anything from Better Houston. The Board took no action on the matter.

**EXECUTIVE SESSION**

There was no executive session for the month.

**ITEMS FOR NEXT MEETING**

The Board discussed approval of the audit at the next meeting.

**PUBLIC COMMENTS**

There were no comments from the public.

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Secretary

**LIST OF ATTACHMENTS**

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engineer's report ..... 2