

MINUTES OF REGULAR MEETING

OF

REINVESTMENT ZONE NUMBER THIRTEEN, CITY OF HOUSTON, TEXAS

September 13, 2017

The Board of Directors (the “Board”) of Reinvestment Zone Number Thirteen, City of Houston, Texas (the “Zone”), convened in regular session, open to the public, on the 13th day of September 2017, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Claude Anello	Chair
Jason Johnson	Vice Chair
Larissa Lindsay	Secretary
Cynthia Card	Assistant Secretary
Patricia Garza	Director
Alice Valdez	Director
Ann Guercio	Director
Chris Silkwood	Director

and all of said persons were present except Director Johnson, thus constituting a quorum.

Also present were: Clark Lord and Debbie Russell of Bracewell LLP; Blake McGregor of Edminster Hinshaw Russ & Associates (“EHRA”); Joel Alba of the City of Houston; Cassandra Bacon of The Morton Accounting Services; Alyssa Hill of Carr, Riggs & Ingram, LLC; and Adam Williams of Lovett Homes.

DETERMINE QUORUM; CALL TO ORDER

Director Anello noted that a quorum was present and called the meeting to order. He requested that the attendees introduce themselves.

APPROVE MINUTES

The Board considered approving the minutes of May 10, 2017. Director Anello moved that the Board approve the minutes of May 10, 2017. Director Guercio seconded the motion and it passed unanimously.

PROJECTS REPORT

Reimbursement Agreement with Frank Liu

Mr. Williams discussed plans for a proposed development in the Authority. He stated that phase 1 will include planting trees on Washing and Silver and noted that the construction documents are being prepared for the project. Mr. Williams stated that phase 2 of the development includes street parking and sidewalks on Edwards Street and that phase 3 will include sidewalks and street parking on Sawyer Street. Director Anello stated that each phase of the development will be considered separately. He noted currently the Authority has an agreement to agree to consider reimbursement for the new development. The Board took no action on the matter.

Boundary Expansion- First Ward

Director Anello reported that plans for expansion are not being considered by the City at this time. The Board deferred action on the matter.

Branding for the Authority

Director Anello stated that he conducted some research on marketing companies to possibly develop a brand and logo for the Authority. He stated that he had found a local company, Pennebaker, which was very reasonable. The Board examined examples of its work. Director Valdez stated that she thought that the Board should prepare an RFP for the project. Director Anello stated that an RFP would be cost prohibitive for such a small project. Upon a motion made by Director Anello and seconded by Director Card, the Board voted to authorize the Finance Committee to approve an agreement with Pennebaker to develop a logo for the Authority. Director Valdez voted against the motion.

MECA'S REPORT

Director Valdez reported on damage from the hurricane. She stated that water was pouring into the basement. Director Valdez also reported that the wood is rotting on the windows and needs to be replaced at a cost of \$3,000 per window. She then reported that the roof needs to be replaced, but the cost is \$180,000. Director Valdez requested that if any board member knows of someone who could help to let her know.

Director Valdez stated that September 28, 2017 is the 40th anniversary of MECA and there will be a free concert. She also reported on the annual gala at Rice University.

EXECUTIVE SESSION

There was no executive session for the month.

ITEMS FOR NEXT MEETING

There were no items for the next meeting.

PUBLIC COMMENTS

There were no comments from the public.

Secretary
