

MINUTES OF REGULAR MEETING
OF
OLD SIXTH WARD REDEVELOPMENT AUTHORITY

May 9, 2018

The Board of Directors (the “Board”) of Old Sixth Ward Redevelopment Authority (the “Authority”), convened in regular session, open to the public, on the 9th day of May 2018, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Claude Anello	Chair
Jason Johnson	Vice Chair
Larissa Lindsay	Secretary
Cynthia Card	Assistant Secretary
Patricia Garza	Director
Alice Valdez	Director
Ann Guercio	Director

and all of said persons were present except Directors Garza and Lindsay, thus constituting a quorum.

Also present were: Clark Lord of Bracewell LLP; Blake McGregor and Kyle Macy of Edminster Hinshaw Russ & Associates (“EHRA”); Joel Alba of the City of Houston; Keiji Asakura of Asakura Robinson; Androni Vossos of Vossos Landscape Designs and Cassandra Bacon of The Morton Accounting Services.

DETERMINE QUORUM; CALL TO ORDER

Director Anello noted that a quorum was present and called the meeting to order. He requested that the attendees introduce themselves. Director Johnson addressed the Board to offer his resignation from the Board. The Board expressed gratitude to Director Johnson for his service to the neighborhood.

APPROVE MINUTES

The Board considered approving the minutes of March 14, 2018. Director Guercio moved that the Board approve the minutes of March 14, 2018, as submitted. Director Card seconded the motion and it passed unanimously.

FINANCIAL REPORT

Ms. Bacon reviewed the financial report, including the profit and loss budget to actual, balance sheet, unpaid bills detail, general operating fund, and profit and loss detail reports. A copy of the financial report is attached to these minutes.

Following discussion on the financial report, upon a motion made by Director Guercio and seconded by Director Card, the Board voted to approve the financial report, as presented, and the payment of invoices.

BUDGET FOR FISCAL YEAR END 2019

The Board next reviewed the budget for fiscal year end 2019. Upon a motion made by Director Guercio and seconded by Director Card, the Board voted unanimously to conduct a workshop to discuss the budget on May 22, 2018, and approve the budget subject to the finance committee's final review and approval. A copy of the budget is attached as an exhibit to these minutes.

ENGINEERING SERVICES, PLANS, WORK ORDERS AND CHANGE ORDERS RELATED TO INFRASTRUCTURE IMPROVEMENTS IN THE OLD SIXTH WARD

Mr. McGregor presented the engineer's report, a copy of which is attached to these minutes.

Entry Monument Disks and Concrete Street Signs

Mr. McGregor had no update for the month.

Connections from Private Sanitary Sewers to the Public Sewers – Phase 2B

Mr. McGregor stated that construction of the Phase 2B sanitary sewer replacement is approximately 95% complete with mostly clean up remaining.

Dow School Park

Mr. McGregor reported that he is still waiting on the final permit approval for the park from the Houston Parks and Recreation Department. The Board then discussed a request from residents regarding the addition of mulch to park. After discussion, Director Anello moved that the Board authorize the expenditure of up to \$350.00 for the purchase of mulch to the park. Director Guercio seconded the motion and it carried by unanimous vote.

Traffic Sign Replacement

Mr. McGregor reported that Williams Architectural Signage began the sign replacement in early May.

Coordination with the Bayou Preservation Association ("BPA") on Clean Water Act Grant

Mr. McGregor reported that BPA has received a Phase I Grant to demonstrate Low-Impact Development Technologies in Urban Street Right-of-Way in the Galveston Bay Watershed. He stated that Phase I includes Stakeholder Engagement and Preconstruction Monitoring. Mr. McGregor stated that he is working with BPA on behalf of the Authority on a preliminary plan to have the Authority be the Stakeholder for the project. He stated that BPA has chosen Hemphill as one of its project locations. He noted that BPA plans for construction to commence in 2019 and the current plans for Hemphill will have to be revised accordingly to meet the anticipated construction start date.

Design of HAWK Pedestrian Crossing

Mr. McGregor reported that the issue with the non-City-standard pole has not been resolved. Mr. Lord stated that he is working with the City on maintenance issues related to this matter.

Sabine Street Reconstruction

Mr. McGregor reported that the bricks and granite curb have been taken up and stored for the blocks between Washington and Kane. He stated that the sanitary sewer and storm sewer are being installed on these blocks. Mr. McGregor stated that once those are installed, the contractor says that those blocks will be open to the residents only for vehicle access. He next presented and recommended for payment Pay Request No. 3 in the amount of \$6,096.72, Pay Request No. 4 in the amount of \$92,861.17 and Change Order No. 1 adding \$31,380.49 to the contract. Upon a motion made by Director Card and seconded by Director Guercio and based on the recommendation of the engineer, the Board voted unanimously to approve Pay Request Nos. 3 and 4 and Change Order No. 1, as presented.

Connections from Private Sanitary Sewers to the Public Sanitary Sewers, Phase 3B

Mr. McGregor stated that he is working on obtaining all the Right of Entry (“ROE”) forms from the residents on Sabine. He stated that he has moved forward with soliciting bids for the ROEs that he has received from Texas Pride and Millis to construct new sanitary sewer to the new sanitary sewer leads.

After discussion, Director Card moved that the Board accept the engineer’s report. Director Guercio seconded the motion and it carried by unanimous vote.

PROJECTS REPORT

Park for Humans and Dogs

The Board discussed a request for new gates to the park. After further discussion, Director Card moved that the Board approve up to \$3,000 for park gates. Director Guercio seconded the motion and it passed by unanimous vote.

Stipend for Crockett Elementary School

The Board next discussed providing a stipend to Crockett Elementary School. After further discussion, Director Anello moved that the Board approve up to \$5,000 per year to Crockett Elementary School for infrastructure needs. Director Card seconded the motion and it carried unanimously.

MECA'S REPORT

Director Valdez presented a report on Hurricane Harvey Damage Recovery, a Mitigation Site Inspection Report and minutes of a meeting with Asakura Robinson, Director Card, Janea White, a maintenance representative, and Joe Meppelink ("MECA Reports"), copies of which are attached as exhibits to these minutes.

EXECUTIVE SESSION

There was no executive session for the month.

ITEMS FOR NEXT MEETING

The Board requested items relating to (i) the planting of trees on Memorial/Houston Avenue ROW and (ii) the neighborhood entry monument signs and landscaping.

PUBLIC COMMENTS

There were no comments from the public.

Secretary

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